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GENERAL INFORMATION

The *Journal of Bioethical Inquiry (JBI)* is an international, peer-reviewed journal that provides a forum for different disciplinary perspectives on ethical, cultural, social, and legal issues in medicine, healthcare, the life sciences, and biotechnology.

The *JBI* Blog helps to serve this mission, and we welcome your contributions. Please use this guide for assistance with registering as a contributor and submitting and properly formatting your blog posts.

We encourage contributors to write in an engaging style that is both academic in quality but accessible to readers from any discipline. Contributions discussing bioethical issues in different geographical and cultural settings are strongly encouraged.

Reviewing Policy

The *JBI* staff reserves the right to remove objectionable, inaccurate, and/or inflammatory material and, if necessary, suspend or revoke blogging privileges. This also includes propagating non-evidence-based information, conspiracy theories, etc., and blogging about behind-the-scenes housekeeping issues that are not of interest to the general public.

Factual inaccuracies must be corrected or retracted within twenty-four (24) hours of being alerted to the error.

General Requirements

- 500- to 800-word posts are best.
- A conversational, informal style is ideal, but the content should still reflect a high, academic quality.
- News-driven, topical posts perform best—if you have a strong take on a news topic, it is better to post promptly, when your post will be fresher and more original.
- Add a short title to your post using “Title Case” capitalization (e.g., **The Risks of ART or Patients and Privacy**).
- Add several **Tags (aka Keywords)** to your post.
- For spelling, please use Oxford Dictionaries: British & World English (<http://www.oxforddictionaries.com/>). Also:
 - Always use the **first accepted spellings** of words per the Oxford dictionary.
 - Please note, you likely will have to look up many words. Please consult the print or online version of the Oxford dictionary, and do not rely on Microsoft Word’s spelling. For example, “recognize” instead of “recognise” as per <http://www.oxforddictionaries.com/definition/english/recognize?q=recognise>, etc.
 - Also, hyphenate compound words according to whatever the Oxford dictionary suggests. Again, you likely will have to look these up. Please do not rely on Microsoft Word’s spelling.
- All punctuation, however, should follow the *Chicago Manual of Style* and/or the *JBI* style guide (see below).
- Please use the serial comma.
- Make sure to use “smart” quotes and apostrophes (these are the curved quotes and apostrophes that are generated in programs such as Word; copy and paste from here or from Word as needed).
- Make sure to use en-dashes (–) and em-dashes (—) where appropriate (these are the longer dashes that can be generated in programs such as Word; copy and paste from here or from Word as needed).
- Add a hard return/line of space between paragraphs. (Do not use indentations or tab stops.)
- Direct quotations must include in-text citations with page or paragraph (¶) numbers.
- Add a **References** section at the bottom of your post and format according to the *JBI* style guide (see below).
- Use **Hyperlinks** for any sources you use, whenever relevant (see the “Hyperlinks” section below).
- Images should be the work of authors and/or royalty-free and, as applicable, include credit information. Save images as .jpg files. Images that are sized **750 × 350 pixels** work best.
- Make sure you update your “**Biographical Info**” in the “Profile” section of your account, as this will appear at the bottom of all of your posts. An automatic “Gravatar” image also will be added to your posts, if you have a **Gravatar** or WordPress.com account (see <http://en.gravatar.com/> or <https://signup.wordpress.com/signup/>).

Authorship

All posts must be the sole work of the blogger(s). Images submitted with posts should either be the work of the blogger(s) and/or royalty-free. Please ensure that your images are royalty-free and, as applicable, include credit information.

Consideration

Posts submitted to the *JBI* Blog must be offered exclusively. Submission of a post implies that the work:

- Has not been published before;
- Is not under consideration for publication anywhere else; and
- Its publication has been approved by all co-authors, if any, as well as by the responsible authorities—tacitly or explicitly—at the institute where the work has been carried out.

The publisher will not be held legally responsible should there be any claims for compensation.

If a submitted post overlaps considerably with previously published articles or articles concurrently submitted elsewhere, this should be noted with the submitted post.

Corrections and Substantive Edits

If you make a substantive addition, deletion, or correction of an error to a blog post after the post has been published, you are required to note this change at the bottom of your post. This guideline applies to all matters of fact, but not to issues of spelling, grammar, style, or minor editorial corrections you make to your post. In the interest of transparency, you should note to readers that in an earlier version of the post there was an error that has since been corrected.

Disclosure of Competing Interests and Funding

Bloggers are required to indicate whether they have any financial or professional relationships that may pose a competing interest.

A competing interest exists when professional judgment concerning a primary interest (such as patients' welfare or the validity of research) may be influenced by a secondary interest (such as financial gain or personal rivalry). It may arise when bloggers have a financial professional interest that may influence, probably without their knowing, their interpretation of their work or those of others.

In an effort to be as transparent with our readers as possible, we require bloggers to disclose any conflicts of interest, financial or otherwise, related to the issue they are writing about. If a blogger receives payment or income from a company, organization, group, or individual with a stake in the issue s/he is weighing in on, that information must be disclosed at the bottom of the applicable blog post.

Ethical Approval

All experimental investigations involving human subjects must include a statement regarding informed consent. The name of the ethics committee that approved the study also must be stated in this section.

When reporting experiments on animals, indicate whether the institution's or the National Research Council's guide for, or any national law on, the care and use of laboratory animals was followed.

Studies involving Aboriginal or Torres Strait Islander subjects or any Indigenous populations also must state that they have been approved by the relevant local Indigenous representatives.

Patient Consent and Anonymity

Posts must preserve patient anonymity; do not use patients' names, initials, or hospital numbers, especially in any illustrative material. Any identifying information should not be published unless it is essential for understanding the case.

Authors also must provide a signed statement from the patient(s) or their surrogate giving permission for the publication of any identifying material. Where authors do not wish to include a signed patient consent to publish in the *Journal of Bioethical Inquiry*, reasons in support of this decision must be provided in a letter accompanying the post.

SUBMITTING A POST

All submissions to the *JB*I Blog are completed using the [JB](#)I website.

New Bloggers

If you are a **NEW CONTRIBUTOR** and have never submitted a post to the *JB*I Blog before, you first will need to register in the system. Open the [JB](#)I website in a Web browser and scroll down to the bottom of the page. Find the footer menu (near the copyright © statement) and click on the “**Log In**” link. After this page loads, click on the “**Register**” link located in the bottom, left-hand corner under the white “**Log In**” box.

Enter a user name of your choosing into the “**Username**” text-entry box (choose wisely, as user names cannot be changed), and enter your e-mail address into the “**E-mail**” text-entry box. Then click the “**Register**” button.

Upon successful registration, you will be sent an e-mail with instructions to verify your registration. You also will receive an assigned password. To change your password: Log into the system and select “**Profile**” from the left-hand menu of the screen. Scroll down to the bottom of the “Profile” page to the “New Password” section.

You may log into the system at any time by returning to the [JB](#)I website and clicking the “Log In” link located in footer menu. Enter your user name and password, and then click the “Log In” button.

When you are ready to create a new post, log into the system and select “**Posts**” from the left-hand menu of the screen. Then click on “**Add New**.” You may type and format your post here as well as select the appropriate “**Categories**” and add “**Tags**” and a “**Featured Image**.” Click the “**Publish**” button when your post is complete.

Registered Bloggers

Once you are registered or if you are a **RETURNING CONTRIBUTOR**, do not register again. Simply return to the [JB](#)I website and click the “**Log In**” link located in footer menu. Enter your user name and password, and then click the “Log In” button.

When you are ready to create a new post, log into the system and select “**Posts**” from the left-hand menu of the screen. Then click on “**Add New**.” You may type and format your post here as well as select the appropriate “**Categories**” and add “**Tags**” and a “**Featured Image**.” Click the “**Publish**” button when your post is complete.

Changing Your Profile and/or Password

- To change your user profile and/or password: Log into the system and select “**Profile**” from the left-hand menu. You may change your password, e-mail, and other account settings as well as add biographical information, etc.
- If you have forgotten your password, click the “Log In” link from the footer menu of the [JB](#)I website and then click the “**Lost Your Password?**” link located in the bottom, right-hand corner under the white “Log In” box. Follow the instructions.

FORMATTING AND STYLE

All posts must conform to the follow formatting and style requirements.

Abbreviations and Punctuation of Certain Words

Use abbreviations sparingly, stating in full at first use.

- *The Journal of Bioethical Inquiry (JB*I) is an international, peer-reviewed publication.
- healthcare (one word, per Oxford dictionary)
- well-being (hyphenated)
- U.S. or U.K. is an adjective, not a noun (e.g., U.S. courts tend to ... vs. courts in the United States ...)
- web, website, web page, e-mail, and so forth (with a lowercase “w” and “e”)
- Exception: capitalize World Wide Web and Internet
- the three Rs; the 1600s (not the 1600’s); the ’80s (not the 80’s)

Italics vs. Quotes

- Please *Italicize*: book titles, movie titles, newspaper titles, magazine titles, television show names, play titles.
- Please put in “double quote” marks: book chapters, newspaper articles, magazine articles, TV episodes, poems.

Hyperlinks

Please add hyperlinks where appropriate throughout your post. A hyperlink is a highlighted word, group of words, or image on a Web page that, when clicked, refers readers to another Web page or website.

To insert a hyperlink:

- Go to the Web page you wish to link to.
- Copy the URL. It should start with something like “http://”
- Go back to your post and highlight the text you want to be a hyperlink.
- Click the “Insert/edit link” button with an image of a chain link on it, right above the text box.
- Paste the URL (the “http://” information you copied above) into the “URL” field.
- Add a “Title” (e.g., if you are linking to <http://bioethicalinquiry.com>, you might title this “Journal of Bioethical Inquiry”).
- Click the “Open link in a new window/tab” checkbox.
- Click the “Add Link” button.

Long Quotes/Excerpts

It is standard blogging practice to “blockquote” long excerpted passages of text or dialogue in your posts. This makes it easier for the reader to differentiate between others’ voices and your own, and it makes reading easier on the eyes by breaking up the text.

To create a blockquote:

- Highlight the portion of text that is quoted.
- Click the button with the “ quotation mark on it, right above the text box.
- If your quote has multiple paragraphs, insert an additional line break between them.

Punctuation

Commas

Use the serial comma throughout (except when it is not used in the original text of direct quotations or in titles cited in references). Commas always go inside quotation marks.

- I bought sugar, flour, and milk at the store.
- He likes apples, macaroni and cheese, and quinoa.
- When asked about the concept of “informed consent,” the patient indicated she had never heard of this term.

Periods

Periods always go inside quotation marks.

- When asked about the concept of “informed consent,” the patient said she did “not understand this term.”

Ellipses

Add a space before and after an ellipsis.

- Here is an example of ... an ellipsis.

Semicolons

Do not capitalize the first word after a semicolon.

- Bioethics is interdisciplinary; however, it is rooted in ...

Colons

Capitalize the first word after a colon if it is a proper name or the colon introduces a series of sentences or questions (see *CMOS* § 6.64)

- The key to NGO success: genuine international work.
- The recession has hit hard: five banks failed today.
- Some bioethicists have earned star-status: Arthur Caplan often is interviewed on national news in the United States.
- Bioethicists have several choices: Should we be relegated to reactionary roles? Or should we secure the barn door before the horse has run wild?

Hyphens

Hyphenate phrasal adjectives (see *CMOS* § 7.90):

- a dog-eat-dog competition
- nineteenth-century song-and-dance numbers
- A well-trained athlete is essential for any team.
- He was a well-rounded student.
- Scientists have engaged in a century-old debate.

Do not hyphenate when modifier comes after the verb:

- Mark is an athlete who is well trained.
- The neighborhood is middle class.

Do not hyphenate if phrase begins with an -ly word:

- a sharply worded reprimand ... *but*
- a not-so-sharply-worded reprimand

Dashes

No not add spaces before or after en- and em-dashes. Use en-dashes for duration (date, time, and page spans) and em-dashes for accentuated appositives (i.e., text dashes). En-dashes are slightly longer than hypens; em-dashes are slightly longer than en-dashes.

- The years 1992–1998 were prosperous.
- The conference will take place April 7–10.
- Please see pages 23–25 for detailed information.
- That is not to say that everyone has been thought equally capable—or capable at all—of reasoning.

Single Quotations Marks (Apostrophes)

Use “smart” single quotation marks (i.e., curved appropriately to the right or the left). Use apostrophes for abbreviations where applicable. Use single quotation marks within quotations.

- The '60s or the 1960s (not the 60's or the 1960's) ... *but*
- She minded her Ps and Qs.
- “This is the ‘bi-part’ soul to which the narrator refers” ...

Double Quotation Marks

Use “smart” double quotation marks (rather than “non-curved” quotation marks). Use double quotation marks throughout a manuscript (except for apostrophes and quotes within a non-block quote). Place commas and periods inside quotation marks. Place colons, semicolons, questions marks, and exclamation points outside quotation marks, unless a question mark or exclamation point forms part of the quoted matter.

Place quotations less than forty (40) words in quotation marks:

- In Dupin, there is “a peculiar analytic ability” (Poe 1989, 9).

Numbers

Follow *Chicago's* general rule (9.2) and **spell out whole numbers and ordinals zero through one hundred** and **certain round multiples**.

Hyphenate **twenty-one through ninety-nine**; all others leave open.

Except at the beginning of a sentence, percentages are usually expressed in numerals with the word "per cent" spelled out: **4 per cent**.

Spell out numbers and ordinals zero through one hundred

- The party included eight people.
- The ninth century ...
- Robert stole second base at the top of the eighth inning.
- The twenty-first century ...
- Three new parking lots will provide spaces for 540 cars.

Spell out an approximate number if it can be expressed succinctly

- Nearly a thousand, half a million, about four hundred ...
- The building is three hundred years old.
- A millennium is a period of one thousand years.
- An estimated fifty million Americans lack insurance.

Spell out fractions standing alone

- A two-thirds majority is required.
- Of the participants, about a third had stage-four breast cancer.

Use figures for numbers and ordinals above one hundred

- The population of our village now stands at 5,893.
- The city's population of about 575,000 ...
- She found herself in 125th position out of 360.
- Use 21 million, not 21,000,000.
- Don't carry beyond two decimals: In the United States, 48.37 million individuals lack insurance.

Avoid successive numerals in a single expression

- 15 six-inch boards

Sums of Money

- US\$3, €9 million, AUS\$22.5 billion, C\$300, NZ\$749

Times of Day and Years

- Her day begins at five o'clock. Her day begins at 5 a.m.
- The meeting continued until half past three.
- The meeting began at 9:45 a.m. and was adjourned by noon.
- The year 1999 was marked by war in Yugoslavia.
- The 1890s marked a crucial time in U.S. law.
- Second Wave Feminism began in the '60s.
- May 26, 2008, was a sad day for film buffs.
- On November 5, McManus declared victory. By the twenty-fifth, most of his supporters had deserted him.

Spell out numbers, no matter how large, when they begin sentences

Rephrase the sentence if long numbers are awkward

- One hundred and ten candidates were accepted.
- *Exception* 1999 was a very good year.

In-Text Citations

General

Type	Example
One Author	(Smith 1998)
No Date or In Press	(Smith n.d.) or (Smith forthcoming)
Two Authors	(Smith and Jones 2000)
Three Authors	(Smith, Jones, and Johnson 2007)
Four or More Authors	(Smith et al. 1998)
Same Authors, Same Year	(Smith and Jones 2000a, 2000b)
Same First Author, Same Year (Include secondary authors as needed or add shortened title in quotation marks)	(Smith, Jones, et al. 2007) (Smith, Williams, et al. 2007) (Smith et al., "Giant Snails," 2007) (Smith et al., "Foreign Invaders," 2007)
Multiple References	(Smith 1998, 2001; Jones 2004)

Direct Quotations

Type	Example
Single Page	(Smith 1998, 22)
Multiple Pages	(Smith 1998, 22–23)
Nonconsecutive Pages	(Smith 1998, 22–23, 35)
Multiple References	(Smith 1998, 22; Jones 2004, 5)
Unpaginated Electronic Work	(Smith 1998, ¶6) (Smith 1998, para. 6) (Smith 1998, under "The Battleground") (Jones 2004, ¶3, under "Methods")
Personal Communication	(John Smith, pers. comm.)
E-Mail Message	(John Smith, e-mail message to author, February 28, 2010)
Section Number	(Smith 1998, sec. 24)
Equation	(Smith 1998, eq. 87)
Volume Referenced	(Smith 1998, vol. 2)
Volume Plus Page	(Smith 1998, 2: 345)

References

Use *JBI*'s slightly modified version of *CMOS* (as indicated in this style guide)

- Alphabetize by author last name
- Use initials for given and middle names, with no space in between
- Use **Sentence case** for titles listed in references
- Spell out the **full title** of a journal's name (capitalizing "The" as appropriate, if this is the journal's official name)
- List volume **and** issue number for journals
- **Do not** condense page spans (256–277, not 256–77)
- Use en-dashes for page spans (256–265, not 256-265)

Academic Journals

Type	Example
One Author	Smith, J.M. 1998. The origin of altruism. <i>Nature</i> 393(1): 639–640.
With DOI	Friedman, J.W., and C. Mezzetti. 2001. Learning in games by random sampling. <i>Journal of Economic Theory</i> 98(1): 1–25. doi:10.1006/20002694.
2–6 Authors	Bodenheimer, T., K. Grumbach, and R.A. Berenson. 2009. A lifeline for primary care. <i>The New England Journal of Medicine</i> 360(26): 2693–2696.
6+ Authors	Owen, G.S., G. Szmuckler, G. Richardson, et al. 2009. Mental capacity and psychiatric in-patients: Implications for the new mental law in England and Wales. <i>The British Journal of Psychiatry</i> 195(3): 257–263.
Online	Fanelli, D. 2009. How many scientists fabricate and falsify research? A systematic review and meta-analysis of survey data. <i>PLoS One</i> 4(5): e5738. doi:10.1371/journal.pone.0005738.
No Issue	Loomis, C.C. 1960. The structure and sympathy in Joyce's "The dead." <i>PMLA</i> 75: 149–151.
Month as Issue	Muldoon, D.D. 1987. Daily life of the mountain rapper. <i>Journal of the West</i> 26(March–April): 14–20.
Season as Issue	Myers, N., and R. Tucker. 1960. Deforestation in Central America: Spanish legacy and North American consumers. <i>Environmental Review</i> 19(Spring): 55–71.
No Volume	Meyerovitch, E. 1959. The Gnostic manuscripts of Upper Egypt. <i>Diogenes</i> , no. 25: 84–117.
ePub Ahead of Print	ten Have, M.T., A. van der Heide, J.P. Mackenbach, and I.D. de Beaufort. 2012. An ethical framework for prevention of overweight and obesity: A tool for thinking through a programme's ethical aspects. <i>European Journal of Public Health</i> . ePub ahead of print, August 8. doi:10.1093/eurpub/cks052.
Forthcoming	Smith, J., and B. Jones. Forthcoming. Article title goes in here. <i>Journal Name</i> 103(2).
No Date	Cherry, K. No date. How to become a psychologist. About.com. http://psychology.about.com/od/careersinpsychology/ss/become-a-psychologist.htm . Accessed April 6, 2011.

Public Media

Type	Example
Newspaper	Niederkorn, W.S. 2002. A scholar recants on his “Shakespeare” discovery. <i>The New York Times</i> , June 20, Arts section, Midwest edition, 1a–2a, 4a.
Magazine	Martin, S. 2002. Sports-interview shocker. <i>The New Yorker</i> , May 6, 10–12, 15.
Online	Reeves, J. 2001. A weighty issue: Ever-fatter kids. Interview with James Rosen. <i>Time</i> , March 14. http://www.time.com/time/nation/article/0859910244300.html . Accessed April 3, 2010.
Unsigned	<i>The New York Times</i> . 2002. In Texas, ad heats up for race for governor. July 30, 5b.
Book Review	Gorman, J. 2002. Endangered species. Review of <i>The last American man</i> , by E. Gilbert. <i>The New York Times Book Review</i> , June 2, 22–23.
Presentation	Doyle, B. 2002. Howling like dogs: Metaphorical language in Psalm 59. Paper presented at the annual international meeting for the Society of Biblical Literature, June 19–22, in Berlin, Germany.
Website	Google. 2009. Google privacy policy. Last modified March 11. http://www.google.com/intl/en/privacypolicy.html . Accessed June 2, 2013.
Weblog	Posner, R. 2010. Double exports in five years? <i>The Becker-Posner Blog</i> , February 21. http://uchicagolaw.typepad.com/beckerposner/2010/02/double-exports-in-five-years-posner.html . Accessed January 11, 2011.
Comment	Leppek, C. 2008. The orphanage. <i>Chaosicon Blog</i> , comment posted June 11. http://www.chaosicon.com/blog . Accessed March 20, 2012.

Books

Type	Example
One Author	Doniger, W. 1999. <i>Splitting the difference: Gender and myth in Ancient Greece and India</i> . Chicago: University of Chicago Press.
2–6 Authors	Laumann, E.O., J.H. Gagnon, R.T. Michael, and S. Michaels. 1994. <i>The social organization of sexuality: Sexual practices in the United States</i> . Chicago: University of Chicago Press.
6+ Authors	Churchill, R., P. Ferguson, S. Godinho, et al. 2013. <i>Teaching: Making a difference</i> . Sydney: John Wiley & Sons.
Multiple Editions	Kerridge, I., M. Lowe, and C. Stewart. 2009. <i>Ethics and law for the health professions</i> , 3rd ed. Annandale, NSW: Federation Press.
Electronic	Austen, J. 2007. <i>Pride and prejudice</i> , Kindle ed. New York: Penguin Classics.
Online	Kurland, P.B., and R. Lerner, eds. 1987. <i>The founders' Constitution</i> . Chicago: University of Chicago Press. http://press-pubs.uchicago.edu/founders/ .
Translated	Bourdieu, P. 1990. <i>The logic of practice</i> . Translated by R. Nice. Stanford: Stanford University Press. Originally published as <i>Les sens pratique</i> (Paris: Les Éditions de Minuit, 1980).
Editor or Translator as Author	Lattimore, R., trans. 1951. <i>The Iliad of Homer</i> . Chicago: University of Chicago Press.
Editor or Translator with Author	Bonnefoy, Y. 1995. <i>New and selected poems</i> . Edited by J. Naughton and A. Rudolf. Chicago: University of Chicago Press.
Chapter	Wiese, A. 2006. "The house I live in": Race, class, and African American suburban dreams in the postwar United States. In <i>The new suburban history</i> , edited by K.M. Kruse and T.J. Sugrue, 99–119. Chicago: University of Chicago Press.
Preface or Forward	Rieger, J. 1982. Introduction to <i>Frankenstein; or, The modern Prometheus</i> , by Mary Wollstonecraft Shelley, xi–xxxvii. Chicago: University of Chicago Press.
Thesis or Dissertation	Amundin, M. 1991. Click repetition rate patterns in communicative sounds from the harbour porpoise, <i>Phocoena phocoena</i> . PhD dissertation, Stockholm University.